|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **First Name** |  | | **Last Name** | |  | |
| **Student ID** |  | | **Email** | |  | |
| **Course Code** |  | **Course Name** |  | | | |
| **Citizenship**  (tick one) | * Australian Citizen | | | | | |
| * New Zealand Citizen who holds a special category Visa and meets the long-term residency requirements | | | | | |
| * Permanent Humanitarian Visa Holder usually resident in Australia | | | | | |
| **Minor Status**  (if applicable) | * Under 18 | | | * Independent Minor | | |
| **Academic Eligibility**  (tick one) | * Australian Year 12 Certificate of Secondary Education. | | | | | |
| * AQF Certificate IV or higher qualification (where the language of instruction was English). | | | | | |
| * Completed an approved literacy and numeracy test and achieved ACSF Level 3 or higher. | | | | | |
| **Tax File Number**  (tick one) | * I have a Tax File Number. | | | | | |
| * I have a certificate of application for a TFN and the TFN will be provided to Gold Training on receipt from the ATO. | | | | | |
| **CHESSN** | * I give permission for Gold Training to request a Commonwealth Higher Education Student Support Number (CHESSN) on my behalf. | | | | | |
| **Student Agreement**  *[Rules s 98]*  (All items should be ticked once read) | **I understand that:**   * It is a loan provided by the Commonwealth and that the loan may not cover the full amount of my tuition fees due to the Commonwealth set course loan caps and that these amounts should be paid as the fees become due. *[Rules s98(2)d, e]* * The loan may, until the debt is repaid, reduce my take home salary/wage and borrowing capacity. *[Rules s98(2)e]* * I must not exceed the HELP lifetime borrowing limit. [Higher Education Support Act 2003, section 104-20]. * I can seek independent financial advice before applying for a loan. *[Rules s98(2)e]* * I must be enrolled at least two business days before the census date and that loan applications must be made before the first census day for the course for all units to be included in the loan. *[Rules s10(2)]* * Loan applications cannot be made online until two business days ‘cooling off’ period has passed after confirmation of enrolment. *[Rules s10(1)]* * If I do not provide all necessary documentation and complete the online application (eCAF) before my first Census date, it will result in units not being eligible for the loan, and I will be required to pay some of or all my tuition fees directly to Gold Training. * The census date is the last date I can formally withdraw from any unit to not to incur a debt. *[Rules s98(2)l, iii]* * My tuition fees will be reasonably apportioned across a number of fee periods and that each period will have at least one census day. *[Rules s98(2)k]* * I must complete the Commonwealth progression requirements when requested. *[Rules s5(2)]* * I will be required to start repaying my VETSL debt through the taxation system once my income reaches the threshold even if I do not complete my studies. *[Higher Education Support Act 2003, section 154-20, 25, 30]* * Further information concerning VET Student Loans can be found on the Gold Training website. *[Rules s79,101]* * I must notify Gold Training of any change in my personal contact details. *[Rules s98(2) n]* * Gold Training may disclose my loan information to the Commonwealth as per legislative requirements. *[Rules s94(2)]*   **I acknowledge that:**   * I have read [‘Information Booklet - Information for Students Applying for VET Student Loans’](https://docs.employment.gov.au/documents/vet-student-loans-information-booklet) | | | | | |
| **Student Signature** |  | | | | | **Date:** |

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Citizenship Eligibility Evidence [Rules s85 (2) a, b, c] refer to provider manual for further details where parents were not born in Australia or are permanent residents

|  |  |
| --- | --- |
| * Australian Citizenship - born before 20 August 1986 with: * Current Australian Passport or ☐ Australian Birth Certificate or ☐ Citizenship Certificate   **OR** | * Change of Name |
| * Australian Citizenship - born on or after 20 August 1986 with at least one parent an Australian citizen with: * Current Australian Passport or ☐ Australian Birth Certificate showing one parent born in Australia before 1986 or ☐ Citizenship Certificate),   **OR** | * Change of Name |
| * Australian Citizenship - born overseas with * Current Australian Passport or ☐ Citizenship / Citizenship by Descent Certificate   **OR** | * Change of Name |
| Permanent Humanitarian Visa ☐ | * Change of Name |

NZ SCV 444 Eligibility Proof

|  |  |  |
| --- | --- | --- |
| * Current NZ passport   **AND** | | ☐ |
| * Form 1359 – Request for International Movement records (from Department of Home Affairs) - Demonstrating the four residential requirements listed in the next column   **OR**   * the following items listed below or similar, demonstrating the four residential requirements listed in the next column | 1. Entered Australia as a dependent Minor under 18  **AND** | ☐ |
| 2. Resident in Australia at least 10 years before enrolment date **AND** | ☐ |
| 3. Resident in Australia for a total of 8 years during the previous 10 years **AND** | ☐ |
| 4. Resident in Australia for a total of 18 months during the previous two years before enrolment | ☐ |
| Enrolment papers from when the applicant was a minor |  | ☐ |
| School reports or certificates |  | ☐ |
| Australian proof of age card from when the applicant was a minor |  | ☐ |
| Australian student ID cards or concession cards |  | ☐ |
| Payslips or payment summaries from when the applicant was a minor |  | ☐ |
| Completed Certificate of application for a Tax File Number form, Tax File Number advice or notification of assessment of income tax dated from when the applicant  was a minor. |  | ☐ |
| Australian academic transcripts (including VET transcripts) dated when the  applicant was a minor |  | ☐ |

**Academic Eligibility Evidence** [Rules s80 (2)]

|  |  |
| --- | --- |
| Senior Secondary Education Certificate (Year 12) (Certificate must be issued by State or Territory Governing body) **OR** | ☐ |
| AQF Certificate IV or higher qualification (where the language of instruction was English) **OR** | ☐ |
| Literacy and Numeracy assessment results at ACSF Level 3 or above | ☐ |

Miscellaneous Evidence

|  |  |  |
| --- | --- | --- |
| Certificate of application for a TFN [Rules s85 (2) d] | Not Applicable ☐ | ☐ |
| TFN received (eCAF to be updated with TFN by student) | Not Applicable ☐ | ☐ |
| Independent Minor Status statement from Centrelink | Not Applicable ☐ | ☐ |
| VET Student Loans Parental consent - student under 18 years | Not Applicable ☐ | ☐ |

Loan Application Processing

|  |  |  |  |
| --- | --- | --- | --- |
| CHESSN |  | | |
| Enrolment Date |  | First Census Date/s |  |
| eCAF generated | Date: | eCAF received | Date: |
| Documentation uploaded to SMS | Date: | | |
| Fee Notice Generated | Date: | | |
| Statement of Covered Fees Generated | Date: | | |
| Comments: |  | | |
| **Officer** |  | | |

NOTE: Reference to the VET Student Loans Rules 2016 is shown as: [Rules s 40].